

**MINUTES**  
**BOARD OF DIRECTORS' MEETING**  
**Marriott Suites Clearwater Beach on Sand Key**  
**January 21, 2007**  
**Clearwater, Florida**

**BOARD MEMBERS IN ATTENDANCE:**

<b>Tim Doll</b>	<b>David Edwards</b>	<b>Lew Bleiweis</b>	<b>Tommy Bibb</b>
<b>Bill Marrison</b>	<b>Mike Landguth</b>	<b>Kim Wade</b>	<b>Scott Brockman</b>
<b>Jim Bennett</b>			

**BOARD MEMBERS NOT IN ATTENDANCE:**

**Bill Hogan**

**I. Welcome.....President David Edwards**

**President Edwards called the meeting to order at 3:05 p.m., welcomed the Board of Directors to the meeting and thanked them for their attendance.**

**II. Approval of Minutes.....Former Secretary/Treasurer Lew Bleiweis**

**Secretary/Treasurer Bibb presented the Board of Directors' Meeting Minutes of October 14, 2006. The meeting was held in New Orleans, Louisiana. A motion was received to approve the minutes as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.**

**III. Treasurer's Report.....Secretary/Treasurer Tommy Bibb**

**Secretary/Treasurer Bibb presented the Treasurer's Report of December 1, 2006 thru December 31, 2006. The report indicated the following balances:**

<b>Operating Accounts...</b>	<b>\$128,685.86</b>
<b>Scholarship Accounts.</b>	<b>\$202,507.47</b>

**Secretary/Treasurer Bibb presented the 2007-2008 Budget for review and approval. Discussion ensued regarding revenues and increasing the travel budgets for officers. Mr. Brammer urged caution and noted that the auditors had asked specific questions regarding benefits for officers and directors and noted that such benefits were under the watchful eye of the Internal Revenue Service. Following additional discussion, a motion was received to table the travel policy for further consideration.**

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**There was no further discussion, the motion received a second, and the motion was adopted by unanimous voice.**

**Secretary/Treasurer Bibb presented the annual audit for the fiscal year ending June 30, 2006. Following little discussion, a motion was offered to receive and file the report. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.**

**IV. COMMITTEE REPORTS**

**Executive Secretary.....Bob Brammer**

**Mr. Brammer noted that the collection of 2007 annual dues was in progress.**

**Mr. Brammer presented a letter from Mr. Sam Hoerter, former Director of Airports in Charleston, South Carolina, requesting executive emeritus status. Mr. Brammer noted that Mr. Hoerter was a founding father of the SEC-AAAE, was a member in good standing at the time of his retirement and approval of the request was recommended. A motion was received to approve the request, there was no discussion and the motion was adopted by unanimous voice.**

**2007 Finance & Economic Conference....Mike Landguth, Co-Chairman  
Michael Clow, Co-Chairman**

**Mr. Landguth welcomed the Board to Clearwater and reported that the 2007 Finance and Administration Conference had achieved 106 attendees less walkups. Mr. Landguth expects revenues of \$32,500 and thanked Mr. Brockman for his assistance in fund-raising. President Edwards added that 75% of expected revenues will be paid immediately by AAAE and he presented a check from AAAE for \$15,544.87 for deposit by the executive secretary.**

**2007 Annual Conference.....Chuck Henderson, Chairman**

**Mr. Henderson thanked the member airports for their support thus far and he provided the Board with a conference agenda and support documents. The conference, to be held in Myrtle Beach, South Carolina, is scheduled for April 29-May 1, 2007. The conference hotel is the Myrtle Beach Resort at Grande Dunes and the single/double room rate is \$159.00. Mr. Henderson reported the conference**

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planning is progressing well and the speaker list should be finalized this week. There are six breakout sessions and four general sessions currently planned. Registrations, exhibitors and sponsorships are being delivered at a good rate, but there is additional need for sponsorships. Two mailings have been accomplished to date that included a sponsorship and exhibitor registration packet and a registration form that included specific information on sponsorships and exhibit space. The Conference Committee plans to begin an electronic blitz in the near future with the intent of keeping the conference on the minds of corporate and general members. Mr. Henderson respectfully requested the Board to solicit sponsors at all opportunities. He noted that the exhibit hall is filling up as scheduled and most spaces have been booked.

**2008 Finance & Administration**

**Conference.....Lew Bleiweis**

Mr. Bleiweis stated that he is searching for a host city and has at least a couple of offers at this time. He noted that he may take the conference outside the Southeast Chapter region and will communicate with current attendees and AAAE officials regarding that possibility. Mr. Bleiweis noted that Michael Clow would be the chairman for this conference and he was currently seeking a co-chairman.

**2008 Annual Conference.....Lew Bleiweis**

Mr. Bleiweis provided a report regarding the 2008 conference to be held in Louisville, Kentucky. The conference will be held April 13-15, 2008, at the Marriott Downtown Louisville. Mr. Bleiweis provided a general overview of the event planning that is currently in progress including UPS hub tours. Mr. Bleiweis also noted that he is currently seeking conference committee members to assist with the event.

**2009 Annual Conference.....James Bennett**

Mr. Bennett noted that conference planning for the 2009 SEC-AAAE Annual Conference to be held in Washington, DC, was underway. The meeting will be held at the Hyatt Regency in Reston, Virginia. The dates are May 3-5, 2009, and rooms are approximately \$260 per night for single/double occupancy.

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**2010 Annual Conference.....Scott Brockman**

**Mr. Scott Brockman reported that the conference was tentatively scheduled for April 17-21, 2010. A contract is being negotiated with the Marriott Hotel in Memphis, Tennessee, and should be signed within the next 30-days. Room rates are expected to be approximately \$165 for single/double occupancy.**

**Professional Education & Scholarship  
Committee.....Scott Brockman, Chairman**

**Mr. Brockman reported that there were two candidates seated for oral exams at this event. He provided an overview of the A.A.E. processes and noted that activity has increased since the recent change in thesis requirements for individuals with advanced degrees. He also provided the Board with a summary of current AAE's in the Southeast and current candidates.**

**Corporate Liaison Committee.....Bill Hogan, Chairman**

**Mr. Hogan was not in attendance. President Edwards presented drafted selection criteria for the following awards:**

**Annual Airport Professional Award  
Annual Corporate Award  
Annual Project of the Year Award (One to commercial service, one to general aviation)**

**Following brief discussion, a motion was received to proceed with the award processes as presented. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.**

**Mr. Brammer noted that it was imperative to begin the processes as soon as possible so the awards could be manufactured in time for the 2007 SEC-AAAE Annual Conference.**

**Mr. Brockman noted that he and Mr. Hogan were working on corporate sponsorship packages for future conferences. Mr. Brockman noted that much credit goes to Mr. Mike Landguth who used this process for the 2007 Finance & Administration Conference.**

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**Membership Committee.....Kevin Howell**

**Mr. Howell was not in attendance. President Edwards noted that Mr. Howell would be performing a membership campaign in the near future. Mr. Brammer noted that he had received a few applications via the web site.**

**Nominations Committee.....Tim Doll, Chairman**

**Immediate Past President Tim Doll noted that his Chapter Nominations Report would be presented during the course of the SEC-AAAE Annual Conference in Myrtle Beach. In related business, he noted that the Committee was recommending Larry D. Cox, AAE, to serve on the Nominations Committee for AAAE. A motion was received to confirm Mr. Cox, the motion was seconded, there was no discussion and the motion was adopted by unanimous voice.**

**Speakers Bureau.....Brenda Tillman, Madam Chairman**

**Ms. Tillman was not in attendance. President Edwards reported that he had requested Ms. Tillman to chair this committee and he expected her to perform in her usual outstanding matter.**

**IV. Old Business**

**Review and approve Policy Statement Draft Regarding Progression through Chapter Chairs**

**The draft statement was reviewed with little discussion. A motion was received to present the Policy to the general membership during the course of the 2007 SEC-AAAE Annual Conference for ratification. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.**

**Review and Approve Objectives in Support of Previously Adopted Mission Statement and Goals.**

**President Edwards asked for these items in writing after which he will create a matrix for future review and discussion.**

**Review of Draft Board Member Orientation and Reference Book**

**President Edwards presented the first draft of the Reference Book for review.**

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**V. NEW BUSINESS**

**Provide Financial (Travel) Support for Speakers Not Associated with the Chapter as Corporate Members**

**Following discussion, a motion was received indicating such policy may be difficult to manage and not in the best interest of the Chapter at this time. The motion was seconded, there was no discussion and the motion was adopted by unanimous voice.**

**President Edwards asked for and received a motion to amend the agenda to discuss Chapter dues. The motion was received and seconded, there was no discussion and the motion was adopted by unanimous voice. Mr. Edwards presented a matrix showing the dues structures of other AAAE Chapters and asked for a discussion by the Board as to whether SEC-AAAE dues should be raised. Following considerable discussion, it was the consensus of the Board that a dues increase was not appropriate at this time. Mr. Brockman and Mr. Bennett will spearhead an exploratory committee to investigate the dues issue and dues alternatives and report back to the Board at a later date.**

**President Edwards noted that he had received word from the President of another Chapter who asked whether we needed the assistance of AAAE for accounting tasks. The Board's consensus was that such assistance was not needed. On a different matter, President Edwards noted that AAAE has requested that closer attention be paid to the scheduling conferences and workshops so overlaps would not occur thus affecting the attendance of both opposing conferences.**

**Mr. Bennett noted that he was chairing the Airport Legislative Alliance. He added that there were many interesting issues facing airports that were under consideration by the Alliance and he urged support and attendance by the leadership of other airports in the Southeast Chapter-AAAE.**

**There being no further business to come before the Board of Directors, President Edwards adjourned the meeting at 5:14 PM.**

**Respectfully Submitted,**

**Tommy W. Bibb, A.A.E.  
Secretary/Treasurer**

**TB:RB:rb**